

MPK 300-3/1/1 (AT)

PEMBEKALAN ALAT TULIS UNTUK SELURUH JABATAN DI MAJLIS BANDARAYA DIRAJA KLANG BAGI TAHUN 2025 HINGGA 2026

| BIL                                      | JENIS ALAT TULIS                             | ANGGARAN PENGGUNAAN | JENAMA            | UNIT PENGUKURAN (UNIT) | KUANTITI | KADAR HARGA SEUNIT (RM) |
|--|--|---------------------|-------------------|------------------------|----------|-------------------------|
| <b><u>BINDER CLIP/ PIN/ PEMBARIS</u></b> |  |                     |                   |                        |          |                         |
| 1  | Paper Clip Small                             | 600                 | Penguin           | Sekotak (100pcs)       | 1        |                         |
| 2  | Paper Clip Giant                             | 400                 | Penguin           | Sekotak (100pcs)       | 1        |                         |
| 3  | Mapping Pin                                  | 50                  | Acura             | Sekotak (100pcs)       | 1        |                         |
| 4  | Double Clip 25mm - sekotak / 12              | 700                 | Adoro             | Sekotak (12pcs)        | 1        |                         |
| 5  | Double Clip 41mm - sekotak / 12              | 250                 | Adoro             | Sekotak (12pcs)        | 1        |                         |
| 6  | Double Clip 51mm - sekotak / 12              | 250                 | Adoro             | Sekotak (12pcs)        | 1        |                         |
| 7  | Polygum - 50ml / botol                       | 500                 | UHU/Faber Castell | Sebotol                | 1        |                         |
| 8  | Plastic Straight Ruler 30cm                  | 250                 | Okada             | Sebatang               | 1        |                         |
| 9  | Gum Paper Roll 2 x 200 yds                   | 70                  |                   | Segulung               | 1        |                         |
| <b><u>PEMADAM/ DUSTER</u></b>            |  |                     |                   |                        |          |                         |
| 10                                       | Soft Eraser - (18 87 30D /smallest size)     | 300                 |                   | Sebiji                 | 1        |                         |
| 11                                       | Pemadam Papan Putih (Duster)                 | 30                  | Faber Castell     | Seunit                 | 1        |                         |
| <b><u>PEN</u></b>                        |  |                     |                   |                        |          |                         |
| 12                                       | Ball Point Pen - Black - sekotak / 50 batang | 80                  | Stabilo           | Sekotak (50 Batang)    | 1        |                         |
| 13                                       | Ball Point Pen - Blue - sekotak / 50 batang  | 45                  | Stabilo           | Sekotak (50 Batang)    | 1        |                         |
| 14                                       | Ball Point Pen - Red - sekotak / 50 batang   | 30                  | Stabilo           | Sekotak (50 Batang)    | 1        |                         |
| 15                                       | Marker Pen 70 - hitam / merah / biru         | 40                  | Artline           | Sekotak (12 Batang)    | 1        |                         |
| 16                                       | Marker Pen 90 - hitam / merah / biru         | 20                  | Artline           | Sekotak (12 Batang)    | 1        |                         |
| 17                                       | Marker Pen 200 - hitam / merah / biru        | 50                  | Artline           | Sekotak (12 Batang)    | 1        |                         |
| 18                                       | Marker Pen 210 (0.6) hitam                   | 15                  | Artline           | Sekotak (12 Batang)    | 1        |                         |
| 19                                       | Marker Pen 500 - hitam / merah / biru        | 40                  | Artline           | Sekotak (12 Batang)    | 1        |                         |
| 20                                       | Marker Pen 700 - hitam / merah / biru        | 100                 | Artline           | Sekotak (12 Batang)    | 1        |                         |
| 21                                       | Uniball Signo UM153 1.0                      | 100                 | Uniball           | Sekotak (12 Batang)    | 1        |                         |
| <b>JUMLAH DI BAWA KE KOLEKSI</b>         |  |                     |                   |                        |          |                         |

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| BIL   | JENIS ALAT TULIS                               | ANGGARAN PENGGUNAAN | JENAMA              | UNIT PENGUKURAN (UNIT) | KUANTITI | KADAR HARGA SEUNIT (RM) |
|---|--|---------------------|---------------------|------------------------|----------|-------------------------|
| 22  | Uniball Signo Refill                           | 100                 | Uniball             | Sekotak (12 Batang)    | 1        |                         |
| 23  | Pilot G-3 Gel Roller Ball Pen 1.0 - hitam      | 100                 | Pilot               | Sekotak (12 Batang)    | 1        |                         |
| 24  | Texliner Flourescent - various colour          | 50                  | Stabilo             | Sekotak (10 Batang)    | 1        |                         |
| <b><u>PENSIL/ PENCIL SHARPENER</u></b>                |  |                     |                     |                        |          |                         |
| 25  | Pensil 2B - sekotak / 12 batang                | 50                  | Faber Castell       | Sekotak(12 Batang)     | 1        |                         |
| 26  | Pensil Warna (panjang) - sekotak / 12 batang   | 10                  | Faber Castell/ Luna | Sekotak(12 Batang)     | 1        |                         |
| 27  | Pensil Sharpener - table type                  | 20                  | DL 0758             | Seunit                 | 1        |                         |
| <b><u>STAMP PAD/ ADJUSTABLE DATE STAMP</u></b>        |  |                     |                     |                        |          |                         |
| 28  | Stamp Pad Sedang - hitam / merah / biru        | 200                 | Artline             | Seunit                 | 1        |                         |
| 29  | Adjustable Date Stamp                          | 15                  |                     | Seunit                 | 1        |                         |
| 30  | Stamp Pad Ink - 50cc / bottle                  | 120                 | Artline             | Sebotol                | 1        |                         |
| <b><u>BUKU/ POST-IT NOTE PAD/ KERTAS</u></b>          |  |                     |                     |                        |          |                         |
| 31  | Pocket Note Book - 100 pages (78mm x 104mm)    | 50                  | Cmpap 2200          | Sebuah                 | 1        |                         |
| 32  | Shorthand Note Book - 50 pages (127mm x 203mm) | 50                  | Crown               | Sebuah                 | 1        |                         |
| 33  | Post-it-note Pad - 3" x 3" (yellow)            | 250                 | A Plus              | 1 Pad (100 helai)      | 1        |                         |
| 34  | Post-it-note Pad - 2" x 1.5" (yellow)          | 250                 | A Plus              | 1 Pad (100 helai)      | 1        |                         |
| 35  | Post-it-note Pad - 2" x 3" (yellow)            | 350                 | A Plus              | 1 Pad (100 helai)      | 1        |                         |
| 36  | Film Sticky Note / Sticky Index Notes          | 450                 | A Plus              | 1 Bungkus              | 1        |                         |
| 37  | Kertas Mahjong (Putih)                         | 250                 |                     | 1 Helai                | 1        |                         |
| 38  | Manila Card Various Colour                     | 100                 |                     | 1 Helai                | 1        |                         |
| <b><u>TAPE/ TRAY/ GETAH/ BAKUL SAMPAH PLASTIK</u></b> |  |                     |                     |                        |          |                         |
| 39  | Green Tag - 8"                                 | 500                 |                     | Sekotak (75 Utas)      | 1        |                         |
| 40  | Magic Transparent Scotch Tape - 1/2" x 1" core | 70                  | 3M                  | Seunit                 | 1        |                         |
| 41  | Red Tape - 1/2" width                          | 800                 |                     | Segulung               | 1        |                         |
| <b>JUMLAH DI BAWA KE KOLEKSI</b>                      |  |                     |                     |                        |          |                         |

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PEMBEKALAN ALAT TULIS UNTUK SELURUH JABATAN DI MAJLIS BANDARAYA DIRAJA KLANG BAGI TAHUN 2025 HINGGA 2026

| BIL                              | JENIS ALAT TULIS                       | ANGGARAN PENGGUNAAN | JENAMA      | UNIT PENGUKURAN (UNIT) | KUANTITI | KADAR HARGA SEUNIT (RM) |
|----------------------------------|--|---------------------|-------------|------------------------|----------|-------------------------|
| 42                               | Tali Twine (Thick) 8doz                | 50                  |             | Segulung               | 1        |                         |
| 43                               | Binding Tape - 2"                      | 600                 | Ace         | Segulung               | 1        |                         |
| 44                               | Binding Tape - 3"                      | 700                 | Ace         | Segulung               | 1        |                         |
| 45                               | Cellophane Tape - 1/2" x 72 yds        | 200                 | Loytape     | Segulung               | 1        |                         |
| 46                               | Cellophone Tape 2"                     | 300                 |             | Segulung               | 1        |                         |
| 47                               | Double Side Tape - 3/4" @ 18mm         | 450                 | Ace         | Segulung               | 1        |                         |
| 48                               | Plastic Tray For Pin, Clip & Pencil    | 25                  |             | Seunit                 | 1        |                         |
| 49                               | Letter Tray (Metal)                    | 100                 |             | 1 Set (3 Tingkat)      | 1        |                         |
| 50                               | Getah Warna-warni                      | 150                 |             | Sebungkus              | 1        |                         |
| 51                               | Getah Putih                            | 300                 |             | Sebungkus              | 1        |                         |
| 52                               | Bakul Sampah Plastik (Merah/Biru)      | 30                  |             | Seunit                 | 1        |                         |
|                                  | <b>FILE</b>                            |                     |             |                        |          |                         |
| 53                               | Arch File - Foolscape size             | 570                 | Abba        | Seunit                 | 1        |                         |
| 54                               | Ring Fail Warna Putih - Foolscape 40mm | 550                 | Abba        | Seunit                 | 1        |                         |
| 55                               | Ring File Warna Putih - Foolscape 25mm | 550                 | Abba        | Seunit                 | 1        |                         |
| 56                               | Ring Fail Warna Putih - Foolscape 50mm | 550                 | Abba        | Seunit                 | 1        |                         |
| 57                               | Fail Komputer A4                       | 120                 |             | Seunit                 | 1        |                         |
| 58                               | Hardboard With Clip                    | 250                 |             | Seunit                 | 1        |                         |
|                                  | <b>PENEBUK LUBANG/ PISAU/ GUNTING</b>  |                     |             |                        |          |                         |
| 59                               | Puncher Double Hole                    | 120                 | Kangaro 480 | Seunit                 | 1        |                         |
| 60                               | Puncher Single Hole                    | 80                  | Penguin     | Seunit                 | 1        |                         |
| 61                               | Pisau (Besar)                          | 200                 |             | Seunit                 | 1        |                         |
| 62                               | Pisau (Kecil)                          | 250                 |             | Seunit                 | 1        |                         |
| 63                               | Gunting (Sederhana)                    | 250                 |             | Seunit                 | 1        |                         |
| <b>JUMLAH DI BAWA KE KOLEKSI</b> |  |                     |             |                        |          |                         |

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| BIL                              | JENIS ALAT TULIS                        | ANGGARAN PENGGUNAAN | JENAMA             | UNIT PENGUKURAN (UNIT) | KUANTITI | KADAR HARGA SEUNIT (RM) |
|----------------------------------|---|---------------------|--------------------|------------------------|----------|-------------------------|
| 64                               | Gunting (Besar)                         | 150                 | A Plus             | Seunit                 | 1        |                         |
| 65                               | Reinforcement Ring                      | 70                  |                    | Sekotak                | 1        |                         |
| 66                               | Stapler HD 10                           | 400                 | Max                | Seunit                 | 1        |                         |
| 67                               | Stapler HD 45/50                        | 80                  | Max                | Seunit                 | 1        |                         |
| 68                               | Staples Bullet No. 10                   | 2000                | Max                | Sekotak (Kecil)        | 1        |                         |
| 69                               | Staples Bullet No. 3 - 1M @ 24/6        | 300                 | Max                | Sekotak (Kecil)        | 1        |                         |
| 70                               | Bateri Kecil Alkaline - saiz AA         | 700                 | Energizer          | Sebiji                 | 1        |                         |
| 71                               | Bateri Kecil Alkaline - saiz AAA        | 600                 | Energizer          | Sebiji                 | 1        |                         |
| 72                               | Bateri Sedang Alkaline - saiz C         | 40                  | Energizer          | Sebiji                 | 1        |                         |
| 73                               | Bateri Besar Untuk Lampu Suluh - saiz D | 100                 | Energizer          | Sebiji                 | 1        |                         |
| 74                               | Bateri Alkaline - saiz 9V               | 20                  | Energizer/Eveready | Sebiji                 | 1        |                         |
| 75                               | Laminating Film A4                      | 250                 | Ace                | 1 Rim                  | 1        |                         |
| 76                               | Laminating Film A3                      | 40                  | Ace                | 1 Rim                  | 1        |                         |
| 77                               | Transperancy A4                         | 200                 | A Plus             | 1 Rim                  | 1        |                         |
| 78                               | Binding Ring 6mm                        | 10                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 79                               | Binding Ring 8mm                        | 25                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 80                               | Binding Ring 10mm                       | 25                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 81                               | Binding Ring 12mm                       | 25                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 82                               | Binding Ring 14mm                       | 20                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 83                               | Binding Ring 16mm                       | 10                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 84                               | Binding Ring 18mm                       | 10                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 85                               | Binding Ring 20mm                       | 15                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 86                               | Binding Ring 22mm                       | 10                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 87                               | Binding Ring 25mm                       | 10                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 88                               | Binding Ring 28mm                       | 15                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 89                               | Binding Ring 32mm                       | 15                  | Lucky Star         | 1 Kotak                | 1        |                         |
| 90                               | Binding Ring 44mm                       | 35                  | Lucky Star         | 1 Kotak                | 1        |                         |
| <b>JUMLAH DI BAWA KE KOLEKSI</b> |   |                     |                    |                        |          |                         |

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MPK 300-3/1/1 (AT)

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| KOLEKSI                             |  | JUMLAH<br>(RM) |
|-------------------------------------|--|----------------|
| SK (1)                              |  | -              |
| SK (2)                              |  |                |
| SK (3)                              |  |                |
| SK (4)                              |  |                |
| SK (5)                              |  |                |
| <b>JUMLAH DI BAWA KE LAMPIRAN Q</b> |  |                |

RINGGIT MALAYSIA : \_\_\_\_\_

\_\_\_\_\_

TEMPOH SIAP : 21 BULAN

NAMA PEMBEKAL : \_\_\_\_\_

ALAMAT : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAMA SAKSI : \_\_\_\_\_

ALAMAT : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NO. KAD PENGENALAN: \_\_\_\_\_

NO. TELEFON : \_\_\_\_\_

NO. KAD PENGENALAN: \_\_\_\_\_

NO. TELEFON : \_\_\_\_\_

TANDATANGAN PEMBEKAL DAN COP:

\_\_\_\_\_

TARIKH : \_\_\_\_\_

TANDATANGAN SAKSI:

\_\_\_\_\_

TARIKH : \_\_\_\_\_

SK(6)